Electronic Policy Delivery Guide

Accept your Protective Life policy online

Congratulations on purchasing a Protective insurance policy. You'll receive your new policy through our Electronic Policy Delivery (EPD) system. There, you'll be able to access your online policy 24/7, review and sign any necessary documents, make premium payments and download your policy records.

View your electronic policies



You'll need to complete the electronic delivery process within 30 days of receiving your email notification. Otherwise, a paper policy will be mailed to you.

Additional information on next page.

Not FDIC/NCUA Insured	Not Bank or Credit Union Guaranteed	Not a Deposit
Not Insured By Any	Federal Government Agency	May Lose Value



Managing your new policy

You can register for an online Customer Service Center account at **myaccount.protective.com**. Through the site, you can access your original policy, billing information and other services throughout the life of your policy. Site features include:

- Address updates
- Beneficiary management
- e-Bill sign up
- Manage your payment information

Register for your online account

After your policy is issued, you'll receive an email with instructions to review and accept it. If you're accessing your online account for the first time, follow these instructions to complete the registration process.

For help with the registration process, use our online Virtual Assistant or contact our Resource Center at 800-366-9378.

Visit the customer service center

Use the link in the email you receive or access **myaccount.protective.com** and click **Register** to begin the process.

Populate your information

Follow the prompts to populate each field and click the blue icons for additional information where applicable.

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Add **epdcustomer@protective.com** to your email address book to ensure you receive policy notifications. Double check an accurate email address and phone number are on file with your financial professional.



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Select your registration type

Choose person or company/trustee radio button. Populate your remaining information.

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Are you registering to view your personal policy	/contract, or are you representing a company or trust?
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Click the boxes to verify your information and accept the privacy terms. Your identity will be automatically verified by our authentication partner. If for some reason, they are unable to verify your account, you will need to call and speak with a representative to complete your registration. Click **Save & continue** to proceed.

Now, review your policy

Your customer service dashboard will appear. Follow the instructions to review and accept your new policy.

~	I wish to go paperless and enroll in eDelivery notifications on all active policies and contracts.
~	I have verified the above information is correct and wish to create an account.
~	I understand that Protective will collect the information I have provided for use in accordance with its privacy policies. Please visit our <u>Online Privacy page</u> for more information about our information practices, including information about your privacy choices.
	Save & continue
	cancel



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Start the review process

Once logged in to the secure customer service website, click the **Review My Policy & Accept My Policy** link from your online dashboard to begin the review process.

Review documents

Review all documents

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Select each document dropdown to review and confirm the information is correct.

After reviewing each document, select Next and a green check mark will appear indicating the document has been reviewed.

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If needed, request changes or ask a question

If changes or clarifications are needed, you can submit a message to our support team by clicking the **Changes needed** or **Email your questions** links. A new window will appear to enter your message, click **Submit** to send.

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Policy Summary	~
Application	~
Other Documents	~
Full Policy	~

Submit documents with no changes

If there are no changes or questions, simply click **Continue** to proceed.

Review all documents		
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Set up payment information

If an initial premium is due, it will be collected during the payment process.

Credit cards can only be used for the initial payment. However NJ, NY and AK require bank account information for all payments. Credit cards are not accepted for variable products.

Note:

Term customers can select payment frequency, and the initial payment will be calculated based on billing preference annually, semi-annually, quarterly or monthly.

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Accept the policy

After the payment process is complete, you'll be prompted to click **Accept Policy**.

Almost done!		
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Next steps

A confirmation page appears with summary details and an overview of what to expect next.

Note:

Once the policy is placed in-force, a copy of the policy and delivery requirements will be available to download. Keep in mind, you have **30 business days** to review and accept your policy electronically before a paper policy is mailed to you.

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For assistance with Electronic Policy Delivery, call our Resource Center at 800-366-9378 or connect with your financial professional.

EPD is available for all products except Single Payment Whole Life and Single Payment Deferred Annuities. EPD is not available for conversions or company/trust-owned policies. To use EPD, the policy owner and payor must be the same person.

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